

Introduction to the Small Grants Programme

The HOPING Foundation provides grants to community projects working with Palestinian refugee children. A registered charity established in 2003, it undertakes humanitarian, educational, cultural, health and social welfare projects. The Foundation provides grants to small-scale community projects and groups working with Palestinian refugee children in the Middle East.

The HOPING Foundation has two grants programmes:

- (i) a **Small Grants Programme** (for grants below £2,000) and
- (ii) a **Main Grants Programme** (for all grants above £2,000).

This form relates to applications under our **Small Grants Programme**. The **Main Grants Programme** has a more detailed application procedure. Please contact us if you would like further information on the main grants that we give.

Grants are provided to small-scale projects to encourage and improve all aspects of children's lives. We will fund projects covering the following areas:

- Educational, cultural, arts and music projects.
- Health and social welfare projects.
- Social and sporting activities.

Accountability

As a registered charity in Britain, the HOPING Foundation's Trustees are responsible for ensuring that all grants are used for the purpose for which they were given – as outlined in the application for each grant.

To make the application process as simple and transparent as possible, all organisations or projects awarded a grant are asked to provide the following:

- A completed **Application Form** signed by at least two representatives from your organisation.
- Details of bank account for transfer of the grant. If your project does not have a bank account, we will try to identify a suitable organisation that can administer the grant for you.

Please send us your application by fax or post.

Timing for Small Grants applications

We will inform you within 2–3 months whether you have been successful with your application for a Small Grant. If you are successful, on completion of your project you will need to provide us with:

- Photographs of some of the activities of your project.
- A selection of writings and drawings done by some of the children involved in the project.
- A final **Project Report**.

Contents of the Application Pack

1. **Application Form** for a Small Grant.
2. **Guidelines** of grants given by the HOPING Foundation.
3. **Final Project Report**. This includes a report on the project's budget, and will need to be completed and returned to us on completion of your project.

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